

# VILLAGE OF BLISSFIELD

## Village Administrators Report

*February 28, 2022*

*Kindly Forward questions, comments, or suggestions for input to [administrator@blissfieldmichigan.gov](mailto:administrator@blissfieldmichigan.gov)*

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### Success Stories

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- Public Works employees saved the Village of Blissfield \$2,700 by doing in house repairs to their tractor rather than sending it out

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### Communications

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- Mainstreet Design Committee Meeting March 1, 2022 at 5:30pm
- Library Board Meeting March 3, 2022 at 7:00pm
- Planning Commission March 7, 2022 at 7:00pm
- DDA Board Meeting March 9, 2022 at 6:00pm
- Currently seeking volunteer board members for Planning Commission, DDA, Parks & Recreation Board and Construction Board of Appeals

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### Previews

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March 14, 2022

- WWTP Upgrade Payment
- Employee Benefit Renewal
- Park Naming & Dedication
- Aquatic Center Roof Discussion

March 28, 2022

April 11, 2022- **Meeting Cancelled**

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### Projects

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- Annual Audit is almost completed, drafts should be sent to council in coming weeks
- Started working on personnel policies- *Initial draft completed, next step to bring staff in on review, began reviewing with staff, made it to the compensation section of the policy*
- Started drafting amendments to FOIA policy
- Meet with Valero on the future of the Riga plant

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### Planning Commission

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- Continued work on Comprehensive Master Plan
- *Planning Commission set to begin working on RRC tasks related to the board*
  - *Ordinance Amendments to bring Village into compliance with RRC*
    - *Off-street Parking Requirements*
    - *Parking Lot Landscaping*

- *Development Requirements*

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## Parks & Recreation

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- *Amended the* memorial bench & tree policy for council approval
- Photo Contest Event started
- Started Planning 1<sup>st</sup> Bliss Adventure Summer Camp for June 2022
- *Spring Soccer sign ups started*
- Youth Skate Night planned for March 17<sup>th</sup>
- Worked on possible solutions for the Parks & Recreation position within the Village

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## DDA/Mainstreet

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- DDA TIF Plan in rough draft form- presented to DDA Board for review- Public Meeting to be held in March
- Trying to work with the contractor on the Mini Park
- Position posted and closes March 4<sup>th</sup>

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## Other

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- Legal Services RFP out and scheduled to close on March 4<sup>th</sup>